

## **Production Manager**

Manage day to day production of parts, assemblies and complete machines. Also effective manpower and resources management.

## **Duties include:**

- Production employee management
- Individual team performance management
- Co-ordinate purchasing and maintain an inventory of materials required to complete production.
- Produce reports for managing director.
- Attend and report all issues at production meetings.
- Ensure timely procurement of components, work from forecasts and maintain optimum component stock levels.
- Monitor and manage suppliers
   Achieve internal operations within targets.
- All related health and safety requirements

## **Qualifications/ Experience**

- Experience of supervising or managing a production process.
- Experience of people management.
- Track record in performance targets.
- A good understanding of Lean would be an advantage.